



Port O'Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, January 15, 2025 1:00 p.m.

Regular Board Meeting

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, January 15, 2025 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, John Childers, Victor Mozisek and Nathan O'Neill

DIRECTORS ABSENT: Mike Clifton

ALSO PRESENT: Oscar Pena, Kim Stafford, Donna Grafe-Tucker (District Counsel), Eddie Kirst (Kirst Engineering) and Mike Barrette (BG&E)

ALSO PRESENT BY PHONE: Nellie Connally

MEMBERS OF THE PUBLIC PRESENT: None

B. PUBLIC COMMENT WELCOME: None

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Resolution Regarding Participation in the Local Government Purchasing Cooperative
Motion: Victor Mozisek
Second: John Childers
To authorize the District Engineer to use Buy Board for the bidding process for projects.
Motion Approved: 3-0

2. Accept annual disclosure statements from Investment Officer and bookkeeper
Motion: Nathan O'Neill
Second: Victor Mozisek
To accept the annual disclosure statements from Investment Officer & bookkeeper.
Motion Approved: 3-0

3. Approve annual report on implementation
 - a. Water Conservation Plan
Tabled
4. 2025 Audit
Tabled
5. TML - Employee Medical Insurance Renewal
Motion: John Childers
Second: Victor Mozisek
To renew the employee medical insurance and authorize Kim Stafford to sign the new Employee Medical Insurance Renewal for TML.
Motion Approved: 3-0
6. DataProse contract
Motion: Victor Mozisek
Second: John Childers
To renew the DataProse contract and authorize Kim Stafford to sign the yearly contract with DataProse.
Motion Approved: 3-0
7. Pay Estimates for Approval under existing project contracts:
 - a. No 9 and Final for SPS (Vac Pit Replacement) in the amount of \$230,783.41
 - b. No. 20 for TTE (RO) in the amount of \$245,000.00**Motion: Victor Mozisek**
Second: John Childers
To approve Pat Estimates No 9 for SPS (VacPit Replacement) in the amount of \$230,783.41 and No 20 for TTE (RO) in the amount of \$245,000.
Motion Approved: 3-0
7. Claims for payment regarding sewer system pit projects including reimbursements for professional fees
Discussion, no action.
9. Seeking compensation from Frontier for damages to the distribution system
10. Master Plan updates for improvement timelines and budgeting purposes for future improvements
Discussion, no action.
11. New water supply system, including the reverse osmosis system, TCEQ approvals, testing, water wells, water treatment, and pipelines
Discussion, no action.
12. Sewer system improvements, including sumps, force mains, extensions and other improvements
Motion: John Childers
Second: Victor Mozisek
To approve the Work Authorization by Kirst Engineers not to exceed \$262,000 for work on the Vacuum Pit Replacement Ph II.
Motion Approved: 3-0

13. Authorization for action related to obtaining Road Powers, including all necessary filings and elections.

Discussion, no action.

14. Special Meeting Feb 5 – Audit

Discussion, no action.

15. Review Order Adopting “Procedures for Continuing Disclosure Compliance”

Motion: John Childers

Second: Victor Mozisek

To approve the Order adopting Procedures for Continuing Disclosure Compliance

Motion Approved: 3-0

16. Review Delinquent Tax Report and take any necessary action

Discussion no action

17. Options for financing projects including utilizing the Buy Board and reallocation of projects, reimbursements for projects, and TWDB Outlays

Discussion no action

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

A. December 18, 2025 – Regular Board Meeting

2. APPROVAL OF PAYABLES

A. Port O’Connor Improvement District – Payables

B. Defined Area – Payables

C. Capital Improvements Projects

Motion: John Childers

Second: Victor Mozisek

To approve the minutes & all payables on the consent agenda including Friedel Drilling for \$96,699.21 and Lester Contracting for \$49,820.

Motion Approved: 3-0

E. Goldman, Hunt & Notz, Donald Goldman

A. Account Balances

B. Cadence Investment Fund Statement

C. Actual vs Budget Monthly Breakdown

D. Actual vs Budget Comparison

E. Accountant’s Compilation Report

F. Financial Statements

G. Cost Comparisons

F. Report from Kirst Engineering, Eddie Kirst

Consider & take appropriate action on:

- A. 2022 TWDB Projects
- B. Bond Issue No 3 Projects
- C. General Fund Maintenance Projects
- D. Development Projects
- E. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders, acceptance of projects, deeds, related environmental proposals, easements, encroachment agreements, right of entry agreements, conflicts waivers, and request for service or utility Commitments.
- F. Other Items

G. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

The meeting adjourned at 1:56 pm.

H.**EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 19 day of February, 2026.

These minutes were approved on February 19, 2026.