



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, October 17, 2024 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O' Connor Improvement District held a Regular Board Meeting on **Thursday, October 17, 2024 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O' Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, John Childers, Victor Mozisek, Mike Clifton(1:06pm) and Nathan O'Neill

DIRECTORS ABSENT: None

ALSO PRESENT: Oscar Pena, Kim Stafford, Misty Richter, Donald Goldman (District Bookkeeper), Bill Kotlan (BG&E), Mike Barrette (BG&E), Eddie Kirst (BG&E), Phillip Givens (General Manager) and Donna Grafe-Tucker (District Counsel)

ALSO PRESENT BY PHONE: Whitney Higgens (ABHR)

MEMBERS OF THE PUBLIC PRESENT: None

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Review Final Arbitrage Rebate Report for the Series 2013 Refunding Bonds.
Discussion, no action.
2. Investment Report
Discussion, no action.
3. R/O system filters
Discussion, no action.

4. Strategic Management Plan
Discussion, no action.
5. Undine Contract for treated water supply
Table.
6. New water supply system, including the reverse osmosis system, TCEQ approvals, testing, water wells, water treatment, and pipelines
Discussion, no action.
6. GST contract, final payment, and subcontractor claims
Discussion, no action.
8. Change bid procedure to include district manager review before posting and district manager review of bids once opened before award
Discussion, no action.
9. Pay Estimate
 - a. No. 9 for TTE (RO) in the amount of \$556,578.90
 - b. No. 6 for Lester Contracting in the amount of \$239,340**Motion: Victor Mozisek**
Second: Nathan O'Neill
To accept Pay estimates No 9 to TTE for \$556,578.90 and pay estimate no 6 to Lester Contracting for \$239,340.
Motion Approved: 4-0
10. Adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds.
Motion: Nathan O'Neill
Second: John Childers
To adopt
Motion Approved: 4-0
11. Authorize Engineering Design and Construction Administration for Vacuum Pit Replacement Project for \$173,000.
Motion: Victor Mozisek
Second: John Childers
To accept
Motion Approved: 4-0
12. Calhoun County Groundwater Conservation District permits, procedures, and approvals for drilling permits, monitoring wells, and other permit mandated requirements
Discussion, no action.
13. Sewer system improvements, including sumps, force mains, extensions and other improvements
Discussion, no action.

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

A. September 17, 2024 – Regular Board Meeting

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Capital Improvements Projects

Motion: Mike Clifton

Second: Nathan O'Neill

To approve the minutes & all payables on the consent agenda.

Motion Approved: 4-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Monthly Breakdown
- D. Actual vs Budget Comparison
- E. Accountant's Compilation Report
- F. Financial Statements
- G. Cost Comparisons

F. Report from BGE, Bill Kotlan

Consider & take appropriate action on:

- A. 2022 TWDB Projects
- B. Bond Issue No 3 Projects
- C. General Fund Maintenance Projects
- D. Development Projects
- E. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders, acceptance of projects, deeds, related environmental proposals, easements, encroachment agreements, right of entry agreements, conflicts waivers, and request for service or utility Commitments.
- F. Other Items

G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. Strategic Management Plan

H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

The meeting adjourned at 3:05 p.m.

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 21 day of November, 2024.

These minutes were approved on November 21, 2024.