



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

May 13, 2021 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, May 13, 2021 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, David Randolph, John Childers and Nathan O'Neill (1:02)

DIRECTORS ABSENT: Mike Clifton

ALSO PRESENT: Oscar Pena, Kim Stafford & Matt Froehlich (BGE),

PRESENT ON PHONE: Phillip Givens (Superior Management), Donna Grafe-Tucker (Walker Keeling, LLC and Michael Willett (Touchstone)

MEMBERS OF THE PUBLIC PRESENT: Rob Crist (addressed the Board about Wilburn Road water & sewer utilities) & Linda Crist

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Updates from Touchstone on Community Outreach

Discussion, No action.

2. Revocation of Rule 3.18(e) Hardship policy referral

Motion: John Childers

Second: David Randolph

To approve the revocation of Rule 3.18€ hardship policy referral.

Motion Approved: 4-0

3. Cobra Insurance Update
Motion: John Childers
Second: Danny McGuire
To cancel Cobra Insurance coverage.
Motion Approved: 4-0
4. LaSalle Consolidation
Discussion, No action.
5. Procedure for reimbursement of General Fund Money from Bond Funds
Discussion, No action.
6. Defined Area Insurance for bulkheads
Motion: David Randolph
Second: Nathan O'Neill
To approve paying for insurance on the Defined Area Bulkheads out of Defined Area tax proceeds account.
Motion Approved: 4-0
- 7 Construction of additional wells & discuss funding
Discussion, No action. The POCID Board agreed to extend the termination of John Mercer & Associates for 30 days to work with BGE, Inc.
8. Permits with ground water district
Discussion, No action.
9. Insurance availability for directors
Table
10. AMI Meter Updates
Discussion, No action.
11. Office building updates
Discussion, No action.
12. Sewer Inspection Fee
Table
13. Purchase of a Skid Steer
Motion: Nathan O'Neill
Second: David Randolph
To approve the purchase of a Bobcat Skid Steer in the amount of \$53,764.23
Motion Approved: 4-0
14. Purchase of portable building for radio repeater & AMI collector
Motion: John Childers
Second: David Randolph
To approve the purchase of a portable building for the radio repeater & AMI collector from Al's Affordable Buildings for \$2,760.00.
Motion Approved: 4-0

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

- A. April 8, 2021
- B. May 3, 2021

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
 - B. Pay Request #7 - R&A Boring for the 2020 Water Distribution Improvements Phase 2 Project
 - C. Defined Area – Payables
- Motion:** John Childers
Second: David Randolph
To approve all minutes & payables on the consent agenda.
Motion Approved: 4-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

F. Report from BGE, Matthew Froelich

- A. System Survey
- B. Geographic Information System (GIS)
- C. Utility Map Update
- D. Valve & Hydrant Placement Evaluation
- E. Water System Model
- F. Engineering Study Update

G. Report of General Manager, Phillip Givens via video conference

- A. Business Case Analysis (BCA)
- B. TWDB DWSRF Application
- C. Strategic Management Plan
- D. Operating Policy Review
- E. Proposal for both AMI Implementation (Smart Water System) & leak Detection Survey
- F. District Master Plan
- G. Invoice Review

H. Tax Collection Reports

H. Report of District Manager, Oscar Pena

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

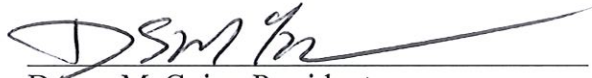
I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

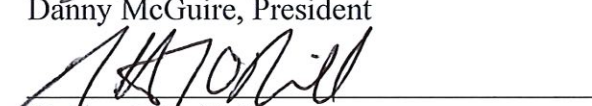
- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

The meeting adjourned at 3:27 p.m.

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 11th day of June, 2021.

These minutes were approved on May ___, 2021.