



**Port O'Connor Improvement District**  
**P.O. Box 375**  
**Port O'Connor, Texas 77982**  
**MEETING NOTICE AND AGENDA**  
**Thursday, December 9, 2021 1:00 p.m.**  
**Regular Board Meeting**

POSTING DATE: December 6, 2021

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, December 9, 2021 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

**A. CALL TO ORDER**

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

**B. PUBLIC COMMENT WELCOME**

**C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Required Consolidation Actions and Procedures for Consolidation with LaSalle WCID 1A
2. LaSalle WCID 1A Bank accounts and investments to be transferred to consolidated district
3. Authorize publication of consolidated district rules and regulations
4. Authorization to file Eminent Domain annual report with Comptroller's office
5. LaSalle WCID generator lease agreement
6. Employee Handbook Paid Holiday policy
7. Master plan & possible bond authorization
8. Authorize transfer of LaSalle utilities to POCID
9. Rawley McCoy – Building Update
10. Authorize legal notice to building contractor
11. Annual review of tax exemptions - Hilltop
12. Republic CPI rate increase
13. Discuss book keeping services & review book keeping proposals
14. Updating POCID Logo
15. Annexation of county property and out of district rate charges pending annexation
16. Authorize commencement of consolidated District customer billing.

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

**1. APPROVAL OF MINUTES**

- A. November 10, 2021

**2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Pay Request #2 – 2021 Water & Sewer Improvement Project – Lester Contracting
- D. Pay Request #3 - 2021 Water & Sewer Improvement Project – Lester Contracting

**E. Goldman, Hunt & Notz, Donald Goldman**

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

**F. Report from BGE, Matthew Froelich**

Consider & take appropriate action on:

- A. Customer Service Line Smoke Testing
- B. 2015 TWDB D-Fund
- C. 2018 Bond Projects
- D. 2021 Bond Projects
- E. Utility System Services

**G. Report of General Manager, Phillip Givens**

Consider & take appropriate action on:

- A. SB3 in the 87<sup>th</sup> Legislature & Texas Water Code 13.1396
- B. Cash Flow Forecast
- C. Out of District Services
- D. EVO Report & 10 Year Budget
- E. TWDB DWSRF Application
- F. Bookkeeper
- G. Business Care Analysis

**H. Report of District Manager, Oscar Pena**

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

**I. \*\*\*\*EXECUTIVE SESSION\*\*\*\***

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

**J. ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

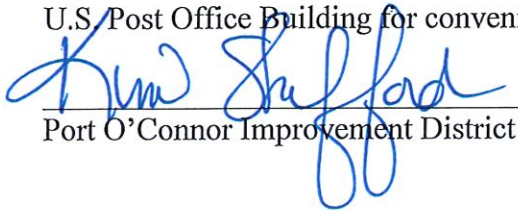
**K. ADJOURN**

\*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas\*\*\*

**CERTIFICATION**

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

December 6, 2021 at 12:06 a.m. / (p.m.) and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.

  
\_\_\_\_\_  
Port O'Connor Improvement District