



**Port O'Connor Improvement District**  
**P.O. Box 375**  
**Port O'Connor, Texas 77982**  
**MEETING NOTICE AND AGENDA**  
**Thursday, October 20, 2022 1:00 p.m.**  
**Regular Board Meeting**

POSTING DATE: October 17, 2022

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, October 20, 2022 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

**A. CALL TO ORDER**

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

**B. PUBLIC COMMENT WELCOME**

**C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Rawley McCoy – Building Update
2. Proposal for Undine regarding water supply proposal
3. Annexation including county property and private property
4. Investment Report
5. GBRA Raw Water Contract
6. Ground water District permits and application
7. Basic Service Fee on Out of District Accounts
8. Lease for tower antenna space
9. Rates & amendment to rate order
10. Charitable organizations
11. Fire Department Donations
12. Return Check Fee
13. Review Tax Assessor/Collector Agreement
14. Review Delinquent Tax Report and take any necessary action
15. Appoint Director to review delinquent tax collection contract
16. Authorize Annual Eminent Domain Filing
17. Well Permit - Druscilla
18. Retaining special counsel for legislative proposals and legislation procedures and processes

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

**1. APPROVAL OF MINUTES**

- A. September 15, 2022 - Regular Board Meeting
- B. September 17, 2022 - Special Board Meeting

**2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Change Order #2 – 2021 Water & Sewer Improvements – Lester Contracting, Inc
- D. Change Order #3 – 2021 Water & Sewer Improvements – Lester Contracting, Inc
- E. Change Order #7 – 2021 New Office Building – Lauger Companies, Inc
- F. Final Pay Request 12 – New Office Building – Lauger Companies, Inc

**E. Goldman, Hunt & Notz, Donald Goldman**

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

**F. Report from BGE, Matthew Froelich/Bill Kotlan**

Consider & take appropriate action on:

- A. 2018 Bond Projects
- B. 2022 Bond Projects
- C. Air Vacuum St #1B
- D. Air Vacuum St #2B
- E. Bond Issue #3-2022
- F. LaSalle Water Plant Tank Rehab
- G. Undine Agreement

**G. Report of General Manager, Phillip Givens**

Consider & take appropriate action on:

- A. TCEQ EPP
- B. Cash Flow Forecast
- C. Budget to Actual Review

**H. Report of District Manager, Oscar Pena**

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

**I. \*\*\*\*EXECUTIVE SESSION\*\*\*\***

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

**J. ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

**K. ADJOURN**

\*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas\*\*\*\*

**CERTIFICATION**

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

October 17, 2022 at 10:39 a.m. / p.m. and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.

  
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Port O'Connor Improvement District