



**Port O'Connor Improvement District**  
**P.O. Box 375**  
**Port O'Connor, Texas 77982**  
**MEETING NOTICE AND AGENDA**  
**Thursday, April 20, 2023 1:00 p.m.**  
**Regular Board Meeting**

POSTING DATE: April 17, 2023

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, April 20, 2023 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

**A. CALL TO ORDER**

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

**B. PUBLIC COMMENT WELCOME**

**B. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. ATT and additional cell coverage for POC area
2. CCAD Collection Report and Property Values
3. Update on Bond application
4. Investment Report
5. GBRA Raw Water contract
6. Eminent Domain
7. Undine Water Supply Contract
8. Review District record retention policy
9. Adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds.
10. Hardship Policy
11. Financial Investment Policy Annual Review
12. Review Critical Load Information
13. Review ID Theft Policy
14. Adopt Resolution to submit Bond Application No. 3 to TCEQ
15. Consider bids and award contract for Well Transmission Lines and Reverse Osmosis Discharge Line
16. Consider bids and award contract for Raw Water Storage Tank
17. Consider and approve Change Order No. 1 for Air Vacuum Station 1 B

## 18. Peer Review

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

### 1. APPROVAL OF MINUTES

- A. March 16, 2023 - Regular Board Meeting

### 2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables

### E. Goldman, Hunt & Notz, Donald Goldman

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Comparison
- D. Budget for Fiscal Year 2022 – 2023
- E. Accountants Compilation Report
- F. Financial Statements
- G. Cost Comparisons

### F. Report from BGE, Matthew Froelich/Bill Kotlan

Consider & take appropriate action on:

- A. Summary of Capital Projects
- B. 2022 TWDB Projects
- C. Air Vacuum Station No 1B
- D. Air Vacuum Station No 2B
- E. Bond Issue No 3 – 2023
- F. LaSalle Water Plant Tank Rehabilitation
- G. Well No. 2 Operating Permit
- H. Undine Agreement
- I. Lead and Copper Rule Update

### G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. TCEQ Superior Public Water System Recognition
- B. TCEQ Consolidation of POCID and LaSalle WCID 1-A
- C. Lead/Copper Tule Changes
- D. TCEQ EPP

### H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

**I. \*\*\*\*EXECUTIVE SESSION\*\*\*\***

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

**J. ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

**K. ADJOURN**

\*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas\*\*\*

**CERTIFICATION**

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

April 17, 2023 at 10:27 a.m. / p.m. and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.

Kim Shaffard  
Port O'Connor Improvement District