



Port O'Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, May 15, 2025 1:00 p.m.

Regular Board Meeting

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, May 15, 2025 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. CALL TO ORDER

Vice-President Mike Clifton called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: John Childers, Victor Mozisek and Mike Clifton

DIRECTORS ABSENT: Danny McGuire and Nathan O'Neill

ALSO PRESENT: Oscar Pena, Kim Stafford, Misty Richter, Dona Grafe-Tucker (District Counsel), Matt Froehlich (BG&E), Eddie Kirst (BG&E), and Mike Barrette (BG&E)

ALSO PRESENT BY PHONE: Nellie Conley (ABHR)

MEMBERS OF THE PUBLIC PRESENT: None

B. PUBLIC COMMENT WELCOME: None

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Approve annual report on implementation
 - a. Water Conservation Plan
 - b. Drought Contingency Plan
 - c. Critical Load Information

Motion: Victor Mozisek

Second: John Childers

To approve the proposed 2025 Water Conservation Plan

Motion Approved: 4-0

- 2 Unlimited Tax Bonds, Series 2025

Discussion, no action.

3. Republic Contract
Motion: Victor Mozisek
Second: John Childers
To authorize the transmission of the intent of Nonrenewal to Republic and to authorize office personnel & consultants to take all action necessary to solicit bids for municipal waste services.
Motion Approved: 4-0
4. B&A Municipal Contract
Discussion, no action.
5. Interlocal agreement with Calhoun County
Discussion, no action.
6. Budget Review
Table
7. Review Ethics Policy
Motion: Victor Mozisek
Second: Mike Clifton
To not alter the Annual Ethics Policy and to authorize execution of resolution recording the annual review.
Motion Approved: 4-0
8. Newsletter
Motion: Victor Mozisek
Second: Mike Clifton
To approve to only publish the Newsletter once a year commencing in 2026 and to publish a six month and year end Newsletter in 2025.
Motion Approved: 4-0
9. Sewer Average
Motion: Victor Mozisek
Second: Mike Clifton
To approve the changes to the definition of Winter Averaging, in the District's Rules, Regulations & Rate Order.
Motion Approved: 4-0
10. Pay Estimates for Approval under existing project contracts:
 - a. No. 16 for TTE (WP1 RO System) in the amount of \$119,879.72.
 - b. No. 3 for SPS 2018 (Vacuum Pit Replacement) in the amount of \$38,227.43.**Motion: Victor Mozisek**
Second: Mike Clifton
To approve Pay Estimate No 16 for TTE on the WP1 RO System in the amount of \$ 119,879.72 and Pay Estimate No 3 for SPS 2018 on the Vacuum Pit Replacement Project in the amount of \$38,227.43.
Motion Approved: 4-0
11. Sewer system improvements, including sumps, force mains, extensions and other improvements
Discussion, no action.

12. New water supply system, including the reverse osmosis system, TCEQ approvals, testing, water wells, water treatment, and pipelines

Discussion, no action.

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

- a. April 17, 2025 – Regular Board Meeting

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Capital Improvements Projects

Motion: Victor Mozisek

Second: John Childers

To approve the minutes & all payables on the consent agenda.

Motion Approved: 4-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Monthly Breakdown
- D. Actual vs Budget Comparison
- E. Accountant's Compilation Report
- F. Financial Statements
- G. Cost Comparisons

F. Report from BGE, Matt Froehlich

Consider & take appropriate action on:

- A. 2022 TWDB Projects
- B. Bond Issue No 3 Projects
- C. General Fund Maintenance Projects
- D. Development Projects
- E. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders, acceptance of projects, deeds, related environmental proposals, easements, encroachment agreements, right of entry agreements, conflicts waivers, and request for service or utility Commitments.
- F. Other Items

G. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

The meeting adjourned at 1:27 pm.

H. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 19 day of June, 2025.

These minutes were approved on June 19, 2025.