



## **Port O'Connor Improvement District**

**P.O. Box 375 \* Port O' Connor, Texas 77982**

### **Minutes**

**Thursday, June 19, 2025 1:00 p.m.**

### **Regular Board Meeting**

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, June 19, 2025 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

#### **A. CALL TO ORDER**

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

**DIRECTORS PRESENT:** Danny McGuire, John Childers, Victor Mozisek and Nathan O'Neill

**DIRECTORS ABSENT:** Mike Clifton

**ALSO PRESENT:** Oscar Pena, Kim Stafford, Matt Froehlich (BG&E), Eddie Kirst (BG&E), and Mike Barrette (BG&E)

**ALSO PRESENT BY PHONE:** Nellie Conley (ABHR) and Avik Bonnerjee (B&A Municipal Tax Service LLC)

**MEMBERS OF THE PUBLIC PRESENT:** None

#### **B. PUBLIC COMMENT WELCOME:** None

#### **C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Leak Adjustment – Crull – 3285 Stella  
**Motion: John Childers**  
**Second: Nathan O'Neill**  
**To decline another leak adjustment for 3285 Stella.**  
**Motion Approved: 3-0**
2. Annual Sales Tax Report  
**Discussion, no action.**
3. Unlimited Tax Bonds, Series 2025  
**Discussion, no action.**

4. Electronic signature authorizations for Agenda and Minute postings  
**Motion: Victor Mozisek**  
**Second: Nathan O'Neill**  
**To authorize the use of electronic signatures for Agenda and Minute postings.**  
**Motion Approved: 3-0**
5. Interlocal agreement with Calhoun County for road repair services  
**Motion: John Childers**  
**Second: Victor Mozisek**  
**To authorize the changes as advised by the lawyers to the Interlocal agreement with Calhoun County.**  
**Motion Approved: 3-0**
6. Budget Review  
**Table**
7. Determination of a Developing versus a Developed District.  
**Motion: Victor Mozisek**  
**Second: John Childers**  
**To authorize the designation as a Developing District under section 49.23603 of the Texas Water Code.**  
**Motion Approved: 3-0**
8. Authorization for actions related to obtaining Road Powers, including all necessary filings and elections  
**Motion: Victor Mozisek**  
**Second: John Childers**  
**To authorize consultants to take actions necessary obtain Road Powers, including all necessary filings and elections.**  
**Motion Approved: 3-0**
9. Master Plan updates for improvement timelines and budgeting purposes for future improvements  
**Motion: Nathan O'Neill**  
**Second: John Childers**  
**To authorize the District Engineers to make all necessary updates to the Master Plan.**  
**Motion Approved: 3-0**
10. Approve annual report on implementation
  - a. Water Conservation Plan  
**Discussion, no action.**
11. Pay Estimates for Approval under existing project contracts:
  - a. No.14 from SPS 2018, LLC for \$84,402.45 for Vacuum Pit Replacement.  
**Motion: Nathan O'Neill**  
**Second: John Childers**  
**To authorize Pay Estimate No 14 from SPS 2018 for LLC (Vacuum Pit Replacement) in the amount of \$84,402.45.**  
**Motion Approved: 3-0**

12. Variable Frequency Drive issues with the RO

**Discussion, no action.**

13. Sewer system improvements, including sumps, force mains, extensions and other improvements

**Discussion, no action.**

14. New water supply system, including the reverse osmosis system, TCEQ approvals, testing, water wells, water treatment, and pipelines

**Discussion, no action.**

15. Solicit Auditor Proposals

**Discussion, no action.**

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

## **1. APPROVAL OF MINUTES**

A. May 15, 2025 – Regular Board Meeting

## **2. APPROVAL OF PAYABLES**

A. Port O'Connor Improvement District – Payables

B. Defined Area – Payables

C. Capital Improvements Projects

**Motion: Victor Mozisek**

**Second: John Childers**

**To approve the minutes & all payables on the consent agenda.**

**Motion Approved: 3-0**

## **E. Goldman, Hunt & Notz, Donald Goldman**

A. Account Balances

B. Cadence Investment Fund Statement

C. Actual vs Budget Monthly Breakdown

D. Actual vs Budget Comparison

E. Accountant's Compilation Report

F. Financial Statements

G. Cost Comparisons

## **F. Report from BGE, Matt Froehlich**

Consider & take appropriate action on:

A. 2022 TWDB Projects

B. Bond Issue No 3 Projects

C. General Fund Maintenance Projects

D. Development Projects

E. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders, acceptance of projects, deeds, related environmental proposals, easements, encroachment

agreements, right of entry agreements, conflicts waivers, and request for service or utility Commitments.

F. Other Items

**Motion: Victor Mozisek**

**Second: Nathan O'Neill**

**To authorize a Change Order for SPS adjusting bid item A3 from 20 to 340 pits, with the difference of \$144,000.**

**Motion Approved: 2-1**

**G. Report of District Manager, Oscar Pena**

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

**The meeting adjourned at 2:43 pm.**

**H. \*\*\*\*EXECUTIVE SESSION\*\*\*\***


The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 17 day of July, 2025.

These minutes were approved on July 17, 2025.