



## Port O'Connor Improvement District

P.O. Box 375 \* Port O' Connor, Texas 77982

Minutes

Thursday, March 19, 2026 1:00 p.m.

Regular Board Meeting

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, March 19, 2026 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

### A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

**DIRECTORS PRESENT:** Danny McGuire, Mike Clifton, John Childers, Victor Mozisek and Nathan O'Neill

**DIRECTORS ABSENT:** None

**ALSO PRESENT:** Misty Richter, Kim Stafford, Donna Grafe-Tucker (District Counsel), Eddie Kirst (Kirst Engineering), Mike Barrette (BG&E), John Jansing (TRE) and Weber Wallerstein (TRE)

**ALSO PRESENT BY PHONE:** Nellie Connally

**MEMBERS OF THE PUBLIC PRESENT:** None

**B. PUBLIC COMMENT WELCOME:** None

### C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Annual Review of Procedures for continuing Disclosure Compliance  
**Discussion, no action.**
2. Approve Annual Report & authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement & as required by SEC rule 15c2-12  
**Motion: John Childers**  
**Second: Victor Mozisek**  
**To approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement & as required by Sec RULE 15C2-12.**  
**Motion Approved: 4-0**

3. Resolutions for Intent to Reimburse General Fund with 2026 Bond Proceeds  
**Motion: Victor Mozisek**  
**Second: John Childers**  
**To Authorize a resolution for Intent to Reimburse General Fund with 2026 Bond Proceeds in the amount of \$500,000.**  
**Motion Approved: 4-0**
  
4. Adopt & approve annual report on implementation & authorize submittal to the Texas Water Development Board
  - a. Water Conservation Plan
  - b. Drought Contingency Plan**Motion: John Childers**  
**Second: Mike Clifton**  
**To approve The Water Conservation Plan and authorize filing to all appropriate agencies.**  
**Motion Approved: 4-0**  
  
**Motion: John Childers**  
**Second: Victor Mozisek**  
**To approve The Drought Contingency with the District Manager's recommended changes and approval by District Counsel.**  
**Motion Approved: 4-0**
  
5. EST & WWP improvements engineering & Improvement proposals  
**Motion: John Childers**  
**Second: Mike Clifton**  
**To approve TRE & Associates engineering proposals**  
**Motion Approved: 4-0**
  
6. BuyBoard Projects for review/approval:
  - a. Raw Water GST & RO Feed Piping Disinfection
  - b. Vacuum Pit Replacement, Ph II.**Motion: John Childers**  
**Second: Victor Mozisek**  
**To approve Vacuum Pit Replacement, Ph II contract.**  
**Motion Approved: 4-0**
  
7. Pay Estimates for Approval under existing project contracts:
  - a. No 22 for TTE, LLC (RO) in the amount of \$325,386.13**Motion: Victor Mozisek**  
**Second: John Childers**  
**To approve Pay Estimate No 22 for TTE, LLC (RO) in the amount of \$325,386.13**  
**Motion Approved: 4-0**
  
8. Contractor claims for payment regarding sewer system pit projects; claims and damages  
**Discussion, no action.**
  
9. Master Plan updates for improvement timelines and budgeting purposes for future improvements  
**Discussion, no action.**
  
10. Seeking compensation from Frontier for damages to the distribution system

**Discussion, no action.**

11. New water supply system, including the reverse osmosis system, TCEQ approvals, testing, water wells, water treatment, and pipelines

**Discussion, no action.**

12. Sewer system improvements, including sumps, force mains, extensions and other improvements

**Discussion, no action.**

13. Service Award

**Discussion, no action.**

14. Well House & Pressure Tank for Bulk Water Well

**Motion: Victor Mozisek**

**Second: John Childers**

**To approve estimates from Russell Bourge on the Well House & Pressure Tank for the Bulk Well**

**Motion Approved: 4-0**

15. Water Modeling Updates

**Motion: Victor Mozisek**

**Second: Nathan O'Neill**

**To approve TRE & Associates to do the water modeling contingent on approval of service agreement terms by District Counsel.**

**Motion Approved: 4-0**

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

## **1. APPROVAL OF MINUTES**

- A. February 19, 2026 – Regular Board Meeting

## **2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Capital Improvements Projects

**Motion: John Childers**

**Second: Victor Mozisek**

**To approve the minutes & all payables on the consent agenda.**

**Motion Approved: 4-0**

## **E. Goldman, Hunt & Notz, Donald Goldman**

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Monthly Breakdown

- D. Actual vs Budget Comparison
- E. Accountant's Compilation Report
- F. Financial Statements
- G. Cost Comparisons

**F. Report from Kirst Engineering, Eddie Kirst**

Consider & take appropriate action on:

- A. 2022 TWDB Projects
- B. Bond Issue No 3 Projects
- C. General Fund Maintenance Projects
- D. Development Projects
- E. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders, acceptance of projects, deeds, related environmental proposals, easements, encroachment agreements, right of entry agreements, conflicts waivers, and request for service or utility Commitments.
- F. Other Items

**G. Report of District Manager, Oscar Pena**

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

**The meeting adjourned at 1:29 pm.**

**H.\*\*\*EXECUTIVE SESSION\*\*\***

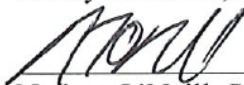
The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

Respectfully submitted,



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Danny McGuire, President



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Nathan O'Neill, Secretary

Signed this 16 day of April, 2026.

These minutes were approved on April 16, 2026.