



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, August 15, 2024 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O' Connor Improvement District held a Regular Board Meeting on **Thursday, August 15, 2024 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O' Connor, Texas.

A. CALL TO ORDER

President Mike Clifton called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: John Childers, Victor Mozisek, Mike Clifton and Nathan O'Neill

DIRECTORS ABSENT: Danny McGuire

ALSO PRESENT: Oscar Pena, Kim Stafford, Donald Goldman (District Bookkeeper), Chris Meinhardt (BG&E), Mike Barrette (BG&E), Phillip Givens, Eddie Kirst (BG&E) and Donna Grafe-Tucker (District Counsel)

ALSO PRESENT BY PHONE: Whitney Higgens (ABHR)

MEMBERS OF THE PUBLIC PRESENT: Henry Hasen and Chase Eastland (Masterson Advisors)

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Budget for Defined Area #1 for fiscal year ending September 30, 2025

Motion: Victor Mozisek

Second: Nathan O'Neill

To approve the Budget for Defined Area #1 for fiscal year ending September 30, 2025.

Motion Approved: 3-0

2. Investment Report

Discussion, no action.

3. Proposed Interlocal Agreement with TML for cyber liability and data breach response coverage
Motion: Victor Mozisek
Second: John Childers
To approve proposed Interlocal Agreement with TML for cyber liability and data breach response coverage, authorize the execution of the agreement, and payment of all fees.
Motion Approved: 3-0
4. Contract with IZAR on meter reading software
Motion: Victor Mozisek
Second: John Childers
To approve the contract with IZAR on the meter reading software with the District's Attorney's approval.
Motion Approved: 3-0
5. Updates on Marina del Mar Subdivision
Discussion, no action.
6. 2024 Directors Election.
Elección de Directores de 2024.
Discussion, no action.
7. Adopt proposed 2024 tax rate (for POCID and Defined Area #1), set public hearing date, and authorize notice of public hearing regarding adoption of tax rate
Motion: John Childers
Second: Victor Mozisek
To propose a 2024 tax rate of .48 for POCID and an additional .52 for the Defined Area #1 with a public hearing regarding these proposed rates on September 5, 2024 at 1 pm.
Motion Approved: 3-0
8. Review, revise, and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions
Motion: John Childers
Second: Victor Mozisek
To adopt the proposed Resolution Establishing the Authorized Depository Institutions and adopting list of Qualified Broker/Dealers with whom the District may engage in Investment Transactions.
Motion Approved: 3-0
9. Pay Estimate
 - a. No. 9 for Friedel Drilling (Wells) in the amount of \$88065.
 - b. No. 7 for TTE, LLC (RO) in the amount of \$415,260.
 - c. No. 5 for Reddico (Vac St 2B) in the amount of \$89,104.50**Motion: John Childers**
Second: Victor Mozisek
To approve all the proposed Pay Estimates.
Motion Approved: 3-0

10. Change Order

- a. No. 8 for Friedel Drilling (Wells) in the amount of \$12,019.20
- b. No. 2 for Reddico (Vac St 1B) in the amount of \$1,527. Corrected amount of \$22,895.
- c. No. 2 for Reddico (Vac St 2B) in the amount of \$11,500. Corrected amount of \$12,019.20

Motion: Victor Mozisek

Second: John Childers

To approve the above Change Orders and payments of the same with the corrected amounts presented by the District engineer.

Motion Approved: 3-0

11. Accept Petition for Addition of Certain Land

Motion: Victor Mozisek

Second: John Childers

To accept the Petition for Addition of Certain Land for the Docks Subdivision.

Motion Approved: 3-0

12. Adopt Order Adding Land and Authorize execution of Amendment to Information

Motion: Victor Mozisek

Second: John Childers

To adopt Order Adding Land and authorize execution of Amendment to Information

Motion Approved: 3-0

13. Accept Waiver of Special Appraisal for Benefit of Port O'Connor Improvement District

Motion: Victor Mozisek

Second: John Childers

To accept Waiver of Special Appraisal for Benefit of Port O'Connor Improvement District

Motion Approved: 3-0

14. Calhoun Groundwater Conservation District Meeting on August 26

Discussion, no action.

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

A. July 11, 2024 – Regular Board Meeting

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Capital Improvements Projects

Motion: John Childers

Second: Victor Mozisek

To approve the minutes & all payables on the consent agenda.

Motion Approved: 3-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Monthly Breakdown
- D. Actual vs Budget Comparison
- E. Accountant's Compilation Report
- F. Financial Statements
- G. Cost Comparisons

F. Report from BGE, Bill Kotlan

Consider & take appropriate action on:

- A. 2022 TWDB Projects
- B. Bond Issue No 3 Projects
- C. General Fund Maintenance Projects
- D. Development Projects
- E. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders, acceptance of projects, deeds, related environmental proposals, easements, encroachment agreements, right of entry agreements, conflicts waivers, and request for service or utility Commitments.
- F. Other Items

G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. Health Insurance Review

H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

The meeting adjourned at 2:24 p.m.

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

Respectfully submitted,



Danny McGuire, President

Nathan O'Neill, Secretary

Signed this _____ day of _____, 2024.

These minutes were approved on September ___, 2024.