



## **Port O'Connor Improvement District**

**P.O. Box 375 \* Port O' Connor, Texas 77982**

**Minutes**

**Thursday, September 18, 2025 1:00 p.m.**

**Regular Board Meeting**

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, September 18, 2025 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

**A. CALL TO ORDER**

President Danny McGuire called the meeting to order at 1:07 p.m. and established that a quorum was present and welcomed everyone.

**DIRECTORS PRESENT:** Danny McGuire, John Childers, Victor Mozisek and Nathan O'Neill

**DIRECTORS ABSENT:** Mike Clifton

**ALSO PRESENT:** Oscar Pena, Kim Stafford, Donna Grafe-Tucker (District Counsel), Eddie Kirst (Kirst Engineering), Matt Froehlich (BG&E) and Mike Barrette (BG&E)

**ALSO PRESENT BY PHONE:** None

**MEMBERS OF THE PUBLIC PRESENT:** None

**B. PUBLIC COMMENT WELCOME:** None

**C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Engineering Proposal for 2025-2026 Bond Application Services and authorize preparation of bond application.

**Motion:** John Childers

**Second:** Victor Mozisek

**To authorize District Consultants to prepare the bond application.**

**Motion Approved:** 3-0

2. Adopt the District Calendar

**Motion: Victor Mozisek**

**Second: John Childers**

**To adopt the proposed 2025-2026 District Calendar.**

**Motion Approved: 3-0**

3. Annual reviews of professional service agreements including Bookkeeping.

**Discussion, no action.**

4. Authorization for actions related to obtaining Road Powers, including all necessary filings and Elections

**Discussion, no action.**

5. Approve annual report on implementation

- a. Water Conservation Plan

**Discussion, no action.**

6. Pay Estimates for Approval under existing project contracts:

a. No. 9 and Final for Well Transmission Lines and Reverse Osmosis Discharge Line from Lester Contracting for \$143,342.30.

b. No. 12 and Final for Vacuum Station No. 1B from Reddico Construction for \$251,981.80.

c. No. 10 for Vacuum Station No. 2B from Reddico Construction for \$145,846.90.

**Motion: Victor Mozisek**

**Second: John Childers**

**To approve Pay Request No 9 to Lester Contracting (RO Discharge Lines & Well Transmission Lines) in the amount of \$143,342.30, No 12 to Reddico Construction (Vac St 1B) in the amount of \$251,981.80 and No 10 to Reddico Construction (Vac ST 2B) in the amount of \$145,846.90.**

**Motion Approved: 3-0**

7. Update on potential claims regarding sewer system components

**Discussion, no action.**

8. Sewer system improvements, including sumps, force mains, extensions and other improvements

**Motion: Nathan O'Neill**

**Second: Victor Mozisek**

**To authorize a Change Order through TTE for piping and if not agreeable then authorize to seek bids not to exceed \$400,00.**

**Motion Approved: 3-0**

9. New water supply system, including the reverse osmosis system, TCEQ approvals, testing, water wells, water treatment, and pipelines

**Discussion, no action.**

10. Master Plan updates for improvement timelines and budgeting purposes for future improvements

**Discussion, no action.**

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

**1. APPROVAL OF MINUTES**

- A. August 28, 2025 – Regular Board Meeting

**2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Capital Improvements Projects

**Motion: Victor Mozisek**

**Second: John Childers**

**To approve the minutes & all payables on the consent agenda.**

**Motion Approved: 3-0**

**E. Goldman, Hunt & Notz, Donald Goldman**

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Monthly Breakdown
- D. Actual vs Budget Comparison
- E. Accountant's Compilation Report
- F. Financial Statements
- G. Cost Comparisons

**F. Report from BGE, Matt Froehlich**

Consider & take appropriate action on:

- A. 2022 TWDB Projects
- B. Bond Issue No 3 Projects
- C. General Fund Maintenance Projects
- D. Development Projects
- E. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders, acceptance of projects, deeds, related environmental proposals, easements, encroachment agreements, right of entry agreements, conflicts waivers, and request for service or utility Commitments.
- F. Other Items

**G. Report of District Manager, Oscar Pena**

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

The meeting adjourned at 1:42 pm.

**H.\*\*\*EXECUTIVE SESSION\*\*\***

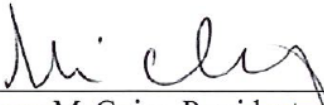
The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

Respectfully submitted,

  
~~Danny McGuire, President~~ Mike Clifton - Vic President

  
Nathan O'Neill, Secretary

Signed this 16 day of October, 2025.

These minutes were approved on October 16, 2025.