

**Port O'Connor Improvement District**  
**P.O. Box 375**  
**Port O'Connor, Texas 77982**

**MEETING NOTICE AND AGENDA**  
**Regular Meeting of Board of Directors**

POSTING DATE: APRIL 11, 2016

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a REGULAR meeting on Thursday, APRIL 14, 2016, at 7:00 p.m. at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

A. CALL TO ORDER

1. Quorum Call
2. Citizens Welcome

B. PUBLIC COMMENTS

1. Open comment period.

C. APPROVAL OF MINUTES

1. Minutes of Regular Meeting March 10, 2016
2. Minutes of Special Meeting March 15, 2016
3. Minutes of Special Meeting March 22, 2016
4. Minutes of Special Meeting March 31, 2016

D. APPROVAL OF PAYABLES

E. ITEMS FOR CONSIDERATION \*

1. Report of USWUG Project Manager
  - A.) District Status
  - B.) Work in Progress
  - C.) Water Production Report
  - D.) Wastewater Treatment Plant Summary
2. Report of G & W Engineers, Inc.
  - A.) Water Supply Status
  - B.) Wastewater System Status
  - C.) Other Updates

F. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:

1. UNUSED EMPLOYEE VACATION AND SICK TIME
2. CONCRETE DRIVEWAYS AND DISTRICT EASEMENTS AND/OR RIGHT-OF-WAYS
3. AUTHORIZE PRODUCTION OF DISTRICT NEWSLETTER
4. LETTER TO THE PUBLIC UTILITY COMMISSION REGARDING THE RATE STUDY
5. LETTER OF APPRECIATION TO PHILLIP GIVENS
6. LETTER OF APPRECIATION TO CITY OF SEADRIFT AND CITY OF PORT LAVACA FOR ASSISTING PORT O'CONNOR IMPROVEMENT DISTRICT WITH PERSONNEL SERVICES
7. UPDATE ON TCEQ COMPLIANCE PLAN PROGRESS AND AUTHORIZE G&W ENGINEERS TO SUBMIT A STATUS REPORT PRIOR TO MAY 8, 2016 TO TCEQ REGIONAL OFFICE REGARDING INVESTIGATION NO. 1240105 AND TRACK NOS. 37365 AND 565051
8. CONSIDER LETTER OF RESIGNATION FROM BROWN & GAY ENGINEERING REGARDING THE TWDB PROJECT AND CONSIDER PROFESSIONAL SERVICES AGREEMENT FROM G&W ENGINEERS, INC. TO PERFORM THE BIDDING AND CONSTRUCTION PHASE ENGINEERING FOR THE TWDB PROJECT
9. CONSIDER AUTHORIZING G&W ENGINEERS, INC. TO ADVERTISE FOR BIDS FOR THE TWDB LOAN FUNDED MASTER PLAN PROJECT AS SOON AS PRACTICAL FOLLOWING APPROVAL OF BIDDING DOCUMENTS BY TWDB
10. ACCEPT THE COMPLETION OF THE 2015 WATER SYSTEMS IMPROVEMENT PROJECT AND CONSIDER APPROVAL OF REQUEST FOR PAYMENT NO. 5 AND RELEASE OF RETAINAGE
11. APPROVE THE PRELIMINARY AND FINAL PLAT OF THE MATAGORDA BAYVIEW SUBDIVISION, A REPLAT OF A PORTION OF THE MAYFIELD SUBDIVISION, CONTINGENT UPON APPROVAL OF THE SAME PRELIMINARY PLAT BY THE CALHOUN COUNTY COMMISSIONER'S COURT
12. CONSIDER RECOMMENDATIONS FROM AIRVAC FOR IMPROVEMENTS TO THE VACUUM STATIONS AND CONSIDER CONTRACT WITH AIRVAC TO PERFORM THOSE IMPROVEMENTS
13. CUSTOMER ACCOUNT ADJUSTMENT FOR METER SIZE

14. REVIEW AND DISCUSS THE IMPACT OF PROPOSED PROPERTY TAX RATE INCREASE TO FUND TAX BONDS IN CONJUNCTION WITH RECOMMENDED WATER AND SEWER RATES ON RANDOM SAMPLING OF DISTRICT PROPERTIES/ACCOUNTS

G. RULES, REGULATIONS AND POLICY STATEMENTS \*\*

1. Discuss reviews and revisions and updates to existing Rules and Regulations.

H. EXECUTIVE SESSION \*\*\*

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

I. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

J. ADJOURN

\* The subject matter of the reports of the District's Utility Manager and the District's Engineer include discussion and deliberation with respect to any rule or regulation or item by the current or next proposed budget of the District, including- without limitations- any water or wastewater facility or improvement any plat, plan, requirement or construction detail; any contractor or employee; and contract; or any real or personal property interest of the District.

\*\* Rules, regulations or policy statements relating to or concerning any item appearing on this agenda may be discussed or deliberated under this item, in addition to any specifically listed rules and regulations.

\*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas.