

**PORT O'CONNOR IMPROVEMENT DISTRICT**  
**P.O. BOX 375**  
**PORT O'CONNOR, TX 77982**

Pursuant to notice duly posted on April 23, 2015, a **SPECIAL** meeting of the Port O'Connor Improvement District was called to order on Tuesday, April 28, 2015, at 10:00 a.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

**DIRECTORS PRESENT:** Leon Brown and Marshall Bradford

**APPOINTED MEMBERS PRESENT:** Allen Junek, Joe Newsome, and Bryan Redding

**DIRECTORS ABSENT:** None

**ALSO PRESENT:** Donna Grafe-Tucker, General Counsel to District  
Jody Weaver, District Engineer  
Matt Froehlich, Brown & Gay Engineers  
Victor Leach, District Manager  
Kelli Schmidt, District Personnel  
Teddy Hawes  
Doyle Adams  
Tom Eskstrom

**MEMBERS OF THE PUBLIC PRESENT:**

Susan Raybon	Bobby Raybon
Teddy Hawes	Bob Stevenson
Donna Thomas	Doyle Adams
Dennis Thomas	Tom Ekstrom
Red Childers	Sherry Roberds
Ray Roberds	Joyce Jordan
John Jordan	Darrell McMahan
Joyce Rhyne	Marilyn Miller

Donna Grafe-Tucker, General Counsel to District, welcomed everyone. Appointed members were sworn in and executed Director Sworn Statements, Bonds, and Oaths of Office.

1. **APPROVE DIRECTORS' SWORN STATEMENTS, BONDS AND OATHS OF OFFICE**

**MOTION:** Allen Junek

**SECOND:** Joe Newsome

To approve Directors' Sworn Statements, Bond and Oaths of Office.

Motion Approved: 4-1

Abstained: Leon Brown

## 2. REORGANIZE BOARD AND ELECT OFFICERS

**MOTION:** Marshall Bradford

**SECOND:** Leon Brown

To appoint Leon Brown as President.

Motion Failed: 2-3

**MOTION:** Bryan Redding

**SECOND:** Joe Newsome

To appoint Allen Junek as President.

Motion Approved: 3-2

**MOTION:** Bryan Redding

**SECOND:** Allen Junek

To appoint Joe Newsome as Vice-President.

Motion Approved: 3-2

**MOTION:** Marshall Bradford

**SECOND:** Leon Brown

To appoint Leon Brown as Secretary.

Motion Failed: 2-3

**MOTION:** Joe Newsome

**SECOND:** Allen Junek

To appoint Bryan Redding as Secretary.

Motion Approved: 3-2

### **PUBLIC COMMENTS:**

The newly appointed directors introduced themselves per Susan Raybon's request.

### **ITEMS FOR CONSIDERATION:**

## 3. COMPREHENSIVE COMPLIANCE INVESTIGATION REPORT FROM TCEQ

Victor Leach presented documents and discussion to the Board regarding the Comprehensive Compliance Investigation conducted on February 17, 2015. The District received a summary of the investigation findings on April 8, 2015 with a compliance deadline of May 8, 2015. Jody Weaver presented discussion to the Board regarding the Master Plan and the dead-end lines and prioritizing the projects. There was discussion among board members regarding financial ability to comply with the issues. Discussion was presented to the Board regarding repairing the dead-end lines in-house. Matt Froehlich presented discussion to the Board regarding the Master Plan and updated the Board on the status of the engineering projects. There was discussion among the Board regarding a flow analysis.

**MOTION:** Leon Brown

**SECOND:** Joe Newsome

For Victor Leach to send a letter to TCEQ requesting a 60 day extension to provide a written description of the District's corrective action for each of the outstanding alleged violations.

Motion Approved: 5-0

4. VARIANCE ON UTILITY EASEMENTS FOR RAY ROBERDS (10<sup>TH</sup> & ADAMS)

Victor Leach addressed the Board regarding the request for the sewer line easement variance. Calhoun County approved the re-plat. Jody Weaver is going to prepare a document to file in the Calhoun County Real Property Records.

**MOTION:** Marshall Bradford

**SECOND:** Leon Brown

To grant the variance for the utility easement.

Motion Approved: 5-0

5. 10<sup>TH</sup> STREET LINE UP-GRADE AND BIDS

Victor Leach addressed the Board and presented bids. A fire hydrant will be placed at the corner of Monroe and 10<sup>th</sup> Street to replace a 2" line due to customer complaint of water quality. The new line will ultimately connect with an 8" line that will be installed on Monroe to create a loop. Jody Weaver addressed the Board regarding construction inspector time on the job. There was discussion among Board members regarding engineering fees. Jody Weaver is going to prepare cost estimates on inspection fees.

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To approve the 10<sup>th</sup> Street line upgrade and accept the construction bid and engineering fees should not exceed 15%.

Motion Approved: 5-0

**EXECUTIVE SESSION**

There was no Executive Session.

**ITEMS FROM BOARD MEMBERS**

In the future, estimated engineering fees should be lined out by project.


**ADJOURNMENT**

The meeting adjourned at 12:05 p.m.

**MOTION:** Allen Junek  
**SECOND:** Leon Brown  
To adjourn the meeting.  
Motion Approved: 5-0

Minutes APPROVED by the Board of Directors on the 14th day of May, 2015.

ATTEST:

  
Bryan Redding, Secretary

  
Allen Junek, President