

Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

**April 8, 2021 1:00 pm
Regular Board Meeting**

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, April 8, 2021 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:01 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, David Randolph, John Childers, Nathan O'Neill and Mike Clifton (1:08)

DIRECTORS ABSENT: None

ALSO PRESENT: Oscar Pena, Kim Stafford, Shea Cann, John Mercer (Mercer Construction), Phillip Givens (Superior Management), Donna Grafe-Tucker (Walker Keeling, LLC and Donald Goldman (Goldman, Hunt and Notz)

PRESENT ON PHONE: None

MEMBERS OF THE PUBLIC PRESENT: Michael Willett (Touchstone) and Matt Froehlich (BGE)

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Updates from Touchstone on Community Outreach
Discussion, No action.

2. Enforcement provisions for rules & regulations

Motion: John Childers

Second: David Randolph

To amend Section 1.3 to include termination of services as well as fines for violating the rules and regulations, unauthorized use of District services or the District's facilities, causing damage to District facilities, constructing facilities or buildings that were not included in approved plans for development under the Rules and Regulations, violation of the District's Drought Contingency or Water Conservation

13. Office building updates

Discussion, no action.

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

- A. March 11, 2021
- B. March 17, 2021
- C. March 31, 2021

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Pay Request #6 - R&A Boring for the 2020 Water Distribution Improvements Phase 2 Project
- C. Defined Area – Payables

Motion: Nathan O'Neill

Second: David Randolph

To approve all minutes & payables on the consent agenda.

Motion Approved: 5-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

F. Report from BGE, Matthew Froelich via video conference

- A. System Survey
- B. Geographic Information System (GIS)
- C. Utility Map Update
- D. Valve & Hydrant Placement Evaluation
- E. Water System Model
- F. Engineering Study Update

G. Report of General Manager, Phillip Givens

- A. Business Case Analysis (BCA)
- B. TWDB DWSRF Application
- C. Strategic Management Plan

- D. Operating Policy Review
- E. Proposal for both AMI Implementation (Smart Water System) & leak Detection Survey
- F. District Master Plan
- G. Invoice Review
- H. Tax Collection Reports

H. Report of District Manager, Oscar Pena

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

I. Report of District Engineer, John Mercer

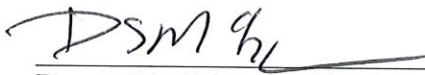
- A. TWDB Project 21750 Update
- B. Status of TCEQ Bond Projects.
- C. Status of TWDB Bond Projects.
- D. Change Orders

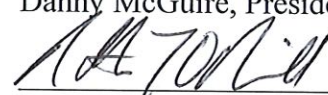
The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney
Texas Government Code Ann. § 551.072: Real Property
Texas Government Code Ann. § 551.074: Personnel Matters

The meeting adjourned at 3:28 p.m.

Respectfully submitted,



Danny McGuire, President


Nathan O'Neill, Secretary

Signed this 13 day of May, 2021.

These minutes were approved on May 13, 2021.