



# **Port O' Connor Improvement District**

**P.O. Box 375 \* Port O' Connor, Texas 77982**

**Minutes**

**Thursday, August 18, 2022 1:00 pm**

**Regular Board Meeting**

The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, August 18, 2022 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

## **A. CALL TO ORDER**

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

**DIRECTORS PRESENT:** Danny McGuire, John Childers, Victor Mozisek, Nathan O'Neill and Mike Clifton (1:07).

**DIRECTORS ABSENT:** None

**ALSO PRESENT:** Oscar Pena, Kim Stafford, Donna Grafe-Tucker (General Counsel), Bill Kotlan (District Engineer), Donald Goldman (District Bookkeeper), Phillip Givens (General Manager) and Eddie Kirst (Kirst Engineering).

**ALSO PRESENT BY PHONE:** Whitney Higgins (ABHR)

**MEMBERS OF THE PUBLIC PRESENT:** Stephanie Shelly (GBRA) and Ronnie Paremica (GBRA)

## **B. PUBLIC COMMENT WELCOME**

## **C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. GBRA Budget Presentation  
**Discussion, no action.**
2. Proposal for Undine regarding water supply proposal  
**Discussion, no action.**
3. Rawley McCoy – Building Update  
**Discussion, no action.**
4. Investment Report  
**Discussion, no action.**

5. Declare equipment as surplus (Ice Machine, Ditch Witch, Cement Mixer & 2011 GMC Truck)  
**Motion: Nathan O'Neill**  
**Second: Victor Mozisek**  
**To declare the following equipment as surplus: Ice Machine, Ditch Witch, Cement Mixer & 2011 GMC Truck and to accept bids for purchase**  
**Motion Approved: 5-0**
6. Ground water District permits and application, including authorization to hire special Counsel  
**Motion: Nathan O'Neill**  
**Second: John Childers**  
**To authorize general counsel to retain special counsel to assist on the matter and pay all required retainer fees regarding same.**  
**Motion Approved: 5-0**
7. Annexation including county property and private property  
**Discussion, no action.**
8. Lease for tower antenna space  
**Discussion, no action.**
9. Set public hearing date for proposed tax rate  
**Discussion setting for September 1, 2022 at 1 pm, no action.**
10. Authorize notice of public hearing regarding adoptions of tax rate  
**Motion: Nathan O'Neill**  
**Second: John Childers**  
**To authorize publication of notice of the public hearing regarding adoption of tax rate of .5090 for the District and .5165 for the Defined Area #1**  
**Motion Approved: 5-0**
11. 2022 Tax Rate for POCID and Defined Area #1  
**Discussion, no action.**
12. Director Reimbursement  
**Motion: Nathan O'Neill**  
**Second: Mike Clifton**  
**To maintain the current policy of Director Reimbursement at \$100 a meeting.**  
**Motion Approved: 5-0**
13. 2022 Directors Election/ Elección de Directores de 2022  
**Discussion, no action.**
14. Review, revise and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment  
**Discussion, no action.**

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

**1. APPROVAL OF MINUTES**

A. July 21, 2022 – Regular Board Meeting

**2. APPROVAL OF PAYABLES**

A. Port O'Connor Improvement District – Payables

B. Defined Area – Payables

C. Change Order #6 – 2022 New Office Building– Lauger Companies, Inc

D. Change Order #2 – 2021 Water & Sewer Improvements – Lester Contracting, Inc

**Motion: John Childers**

**Second: Nathan O'Neill**

**To approve all minutes & payables on the consent agenda.**

**Motion Approved: 5-0**

**E. Goldman, Hunt & Notz, Donald Goldman**

A. Financial Reports

B. Prosperity Bank Investment Report

C. CCAD Ad Valorem Tax Report

D. Defined Area Financial Report

E. Due from/Due to Report

**F. Report from BGE, Bill Kotlan**

Consider & take appropriate action on:

A. Customer Service Line Smoke Testing

B. 2015 TWDB D-Fund

C. 2018 Bond Projects

D. 2021 Bond Projects – Approval of study to evaluate 750gpm well

E. Future Bond Authorization

**G. Report of General Manager, Phillip Givens**

Consider & take appropriate action on:

A. SB3 in the 87<sup>th</sup> Legislature & Texas Water Code 13.1396

B. Cash Flow Forecast

C. EVO Report & 10 Year Budget

D. TWDB DWSRF Application

E. In-House Engineer Update

**H. Report of District Manager, Oscar Pena**

Consider & take appropriate action on:

A. District Status

B. Work in Progress

C. Water Production Report

D. Administrative

E. Purchases



**I. \*\*\*\*EXECUTIVE SESSION\*\*\*\***

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

**The meeting adjourned at 3:02 p.m.**

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 15 day of September, 2022.

These minutes were approved on September 15, 2022