

**PORT O'CONNOR IMPROVEMENT DISTRICT  
P.O. BOX 375  
PORT O'CONNOR, TX 77982**

Pursuant to notice duly posted on December 12, 2016, a **REGULAR** meeting of the Port O'Connor Improvement District was called to order on Friday, December 15, 2016 at 7:00 p.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

**CALL TO ORDER**

President Leon Brown called the meeting to order and established that a quorum was present and welcomed everyone.

**DIRECTORS PRESENT:** Allen Junek, Joe Newsome, Leon Brown, Nathan O'Neill and Marshall Bradford

**DIRECTORS ABSENT:** None

**ALSO PRESENT:** Kim Stafford, US Water Personnel  
Donna Grafe - Tucker, Walker Keeling LLP  
Jody Weaver, G&W Engineers  
Gene Chisum, US Water Utility Group

**MEMBERS OF THE PUBLIC PRESENT:**

Bobby Raybon, Tonya Miller, Red Childers and Mike Reeves (Republic Services)

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

1. Minutes of Regular Meeting November 18, 2016

**MOTION:** Marshall Bradford

**SECOND:** Joe Newsome

To accept the minutes from the November 18, 2016 regular meeting.

Motion approved: 5-0

2. Minutes of Special Meeting December 1, 2016

**MOTION:** Marshall Bradford

**SECOND:** Joe Newsome

To accept the minutes from the December 1, 2016 special meeting.

Motion approved: 5-0

3. Minutes of Special Meeting December 9, 2016

**MOTION:** Marshall Bradford

**SECOND:** Joe Newsome

To accept the minutes from the December 9, 2016 special meeting.

Motion approved: 5-0

#### **APPROVAL OF PAYABLES:**

#### **PORT O'CONNOR IMPROVEMENT DISTRICT**

**MOTION:** Allen Junek

**SECOND:** Marshall Bradford

To approve payables for Port O'Connor Improvement District.

Motion Approved: 5-0

#### **DEFINED AREA #1**

**MOTION:** Allen Junek

**SECOND:** Marshall Bradford

To approve payables for Defined Area #1.

Motion Approved: 5-0

#### **REIMBURSE LASALLE FOR CREDIT CARD PAYMENTS**

**MOTION:** Allen Junek

**SECOND:** Marshall Bradford

To approve reimbursement for LaSalle credit card payments.

Motion Approved: 5-0

### **REPORTS AND RELATED ITEMS FOR CONSIDERATION**

#### **DISTRICT STATUS:**

Gene Chisum presented the US Water District Status Report. Discussion to stay with policy on customer wanting their return check fee waived. Gene will get prices for Analyzers and bring to the next Agenda. Gene is to give Jody the specifics of the blowers. Gene is supposed to bring quotes for a new truck to the next Board Meeting.

Purchase of Filter Kits for \$4506.50.

**MOTION:** Nathan O'Neill

**SECOND:** Marshall Bradford

To approve the purchase of Filter Kits for \$4506.50.

Motion Approved: 5-0

Purchase of Cycle Counters in the amount of \$2124.36 plus shipping.

**MOTION:** Nathan O'Neill

**SECOND:** Allen Junek

To approve the purchase of 6 Cycle Counters.

Motion Approved: 5-0

## REPORT OF G&W ENGINEERS

Jody Weaver presented the District's Engineer's report.

Approve Lester Pay Request TWDB #21750 for \$94,486.09.

**MOTION:** Nathan O'Neill

**SECOND:** Allen Junek

To approve Lester Pay Request TWDB #21750 for \$94,486.09.

Motion Approved: 5-0

## ITEMS FOR CONSIDERATION

### 1. Annual adjustment for Republic Services

Discussion was about our annual increase should be moved to October 1<sup>st</sup> in the future to be in line with our Budget. Mike said we would need a request from the District. No action taken.

### 2. 2016 Election to Resolve a Tie Vote for Director, including:

- a. adopt Order Canvassing Return and Declaring Result of Second Election to Resolve a Tie Vote for Director;
- b. approve and distribute Certificate of Election; and
- c. approve Directors' Sworn Statement, Bonds and Oaths of Office.

### 2. Elección 2016 para resolver un voto del lazo para Director incluyendo:

- a. adoptar Orden de Escrutinio y Declaración de Resultados de la Elección de Desempate para director;
- b. aprobar y distribuir Certificados de Elección; y
- c. aprobar Declaraciones Juradas, Fianzas y Juramentos al Cargo de los Directores.

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To adopt Order Canvassing Return and Declaring Result of Second Election to Resolve a Tie Vote for Director; approve and distribute Certificate of Election; and approve Directors' Sworn Statement, Bonds and Oaths of Office.

Pending corrections on name errors.

Motion Approved: 5-0

### 3. Reorganize Board

3. Reorganizar la Junta y elegir funcionarios y autorizar la presentación del Formulario de Registro del Distrito ante la Comisión de Calidad Ambiental de Texas.

**MOTION:** Allen Junek

**SECOND:** Marshall Bradford

To leave the Board as is.

Motion Approved: 5-0

4. Authorize filing of District Registration Form with Texas Commission on Environmental Quality.

**MOTION:** Allen Junek

**SECOND:** Marshall Bradford

To authorize filing of District Registration Form with Texas Commission on Environmental Quality.

Motion Approved: 5-0

5. Open Meetings Act and Public Information Act Training Requirements for new Director.

Discussion by the Board, no action taken.

6. Conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code, including review of disclosure forms adopted by the Texas Ethics Commission and List of Local Government Officers.

Discussion by the Board, no action taken.

7. Twenty second amendment to Interlocal Agreement with LaSalle WCID 1A and consideration of increasing the allocation of water to LaSalle under the agreement.

**MOTION:** Allen Junek

**SECOND:** Marshall Bradford

To authorize the Twenty second amendment to Interlocal Agreement with LaSalle WCID 1A and consideration of increasing the allocation of water to LaSalle under the agreement.

Motion Approved: 5-0

8. Code Red

Tabled

9. Ford F-150

Discussed during Manager's Report

10. Purchase of Bar Screens from Action Welding

**MOTION:** Marshall Bradford

**SECOND:** Nathan O'Neill

To approve purchase of Bar Screens from Action Welding for \$1418. Gene needs to follow up with Action Welding.

Motion Approved: 5-0

11. Basic Service Fee adjustment

**MOTION:** Nathan O'Neill

**SECOND:** Marshall Bradford

To leave the Basic Service fee the same.

Motion Approved: 5-0

**EXECUTIVE SESSION.**

None

**ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

**ADJOURNMENT**

**MOTION:** Nathan O'Neill

**SECOND:** Joe Newsome

To adjourn the meeting.

Motion Approved: 5-0

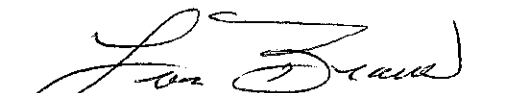
The meeting adjourned at 9:23 p.m.

Minutes APPROVED by the Board of Directors on the \_\_\_\_ day of January, 2017.

ATTEST:



Nathan O'Neill, Secretary



President, Leon Brown