

Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982

MEETING NOTICE AND AGENDA
Regular Meeting of Board of Directors

POSTING DATE: FEBRUARY 8, 2016

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a REGULAR meeting on Thursday, FEBRUARY 11, 2016, at 7:00 p.m. at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

A. CALL TO ORDER

1. Quorum Call
2. Citizens Welcome

B. PUBLIC COMMENTS

1. Open comment period.

C. APPROVAL OF MINUTES

1. Minutes of Regular Meeting January 14, 2016
2. Minutes of Special Meeting January 18, 2016
3. Minutes of Special Meeting January 21, 2016
4. Minutes of Special Meeting February 2, 2016
5. Minutes of Special Meeting February 10, 2016

D. APPROVAL OF PAYABLES

E. ITEMS FOR CONSIDERATION *

1. Report of District Utility Manager
 - A.) District Status
 - B.) Work in Progress
 - C.) Water Production Report
 - D.) Wastewater Treatment Plant Summary
2. Report of G & W Engineers, Inc.
 - A.) Water Supply Status
 - B.) Wastewater System Status
 - C.) Jackson Street, Foisy, Druscilla, Scarlett, Cassie & Joy Street Improvements
 - D.) Update on Status of Easements in Progress
 - E.) RV Park Infrastructure Development Plan Reviews

- F.) Small Utility Extension Project – Fisherman’s Choice RV Park
- G.) Other Updates

F. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:

1. APPROVE ENGINEERING REPORT
2. REVIEW AND CONSIDER APPROVAL OF PAYMENT REQUEST NO. 3 FROM LESTER CONTRACTING FOR THE 2015 WATER IMPROVEMENT PROJECT
3. DISCUSS SUBMITTED FULL SERVICE OPERATIONS, MAINTENANCE, AND MANAGEMENT PROPOSAL
4. DISCUSS HIRING NEW EMPLOYEES
5. DISCUSSION REGARDING ATTORNEY GENERAL LETTER RULING OR2015-19988
6. HANDLING OF DIRECTORS MAIL DELIVERED TO THE DISTRICT OFFICE
7. DISCUSSION OF HARDSHIP APPLICATIONS
8. DISCUSSION OF WATER AND SEWER RATES
9. ORDER ADOPTING PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE
10. DISCUSSION OF DISTRICT OFFICE HAVING POSSESSION OF DISTRICT DOCUMENTS AND RETENTION
11. CUSTOMER REQUEST – REFUND SEWER CHARGES
12. UPDATE ON DISTRICT RESERVE FUND
13. INTERLOCAL AGREEMENT/REGIONAL AGREEMENT WITH LASALLE WCID 1A
14. DISCUSS MAY 7, 2016 BOND ELECTION, INCLUDING:
 - A.) Adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the 2016 Board of Directors Election Period
 - B.) Consider use of electronic voting system and authorize notice of exemption;
 - C.) Set pay for election officials;
 - D.) Adopt Order Calling Bond Election;
 - E.) Authorize Notice of Election;
 - F.) Authorize Notice and Writ of Election; and
 - G.) Adopt three (3) public places within the boundaries of the District to post Order Calling Bond Election

G. RULES, REGULATIONS AND POLICY STATEMENTS **

1. Discuss reviews and revisions and updates to existing Rules and Regulations.

H. EXECUTIVE SESSION ***

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney
Texas Government Code Ann. § 551.072: Real Property
Texas Government Code Ann. § 551.074: Personnel Matters

I. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

J. ADJOURN

* The subject matter of the reports of the District's Utility Manager and the District's Engineer include discussion and deliberation with respect to any rule or regulation or item by the current or next proposed budget of the District, including- without limitations- any water or wastewater facility or improvement any plat, plan, requirement or construction detail; any contractor or employee; and contract; or any real or personal property interest of the District.

** Rules, regulations or policy statements relating to or concerning any item appearing on this agenda may be discussed or deliberated under this item, in addition to any specifically listed rules and regulations.

*** Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas.

Distrito de Mejoras de Port O'Connor

P.O. Box 375

Port O'Connor, Texas 77982

AVISO DE ASAMBLEA Y ORDEN DEL DÍA

Asamblea Ordinaria de la Junta Directiva

FECHA DE COLOCACIÓN: 8 DE FEBRERO DE 2016

SE NOTIFICA POR EL PRESENTE que la Junta Directiva del Distrito de Mejoras de Port O'Connor llevará a cabo una asamblea ORDINARIA el jueves 11 de FEBRERO de 2016 a las 7:00 p.m. en la oficina del Distrito ubicada en 39 Denman Drive, Port O'Connor, Texas. El propósito de la asamblea es discutir y considerar los siguientes asuntos y tomar las medidas necesarias:

F. CONSIDERAR LOS SIGUIENTES ASUNTOS Y TOMAR LAS MEDIDAS NECESARIAS:

1. APROBAR EL INFORME INGENIERÍA

14. DISCUSIÓN SOBRE LA ELECCIÓN DE BONOS DEL 7 DE MAYO DE 2016, QUE INCLUIRÁ:

- C.) Adoptar una Resolución para Designar un Agente del Secretario de la Junta Directiva para el Período de la Elección de Bonos de 2016;
- D.) Considerar el uso de un sistema de votación electrónico y autorizar el aviso de exención;
- C.) Establecer el pago de los funcionarios electorales;
- D.) Adoptar una Orden para Convocar una Elección de Bonos;
- E.) Autorizar el Aviso de Elección;
- F.) Autorizar el aviso y mandato de elección; y
- G.) Adoptar tres (3) lugares públicos dentro de los límites del Distrito donde colocar la Orden para Convocar la Elección de Bonos.

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