

**PORT O'CONNOR IMPROVEMENT DISTRICT**  
**P.O. BOX 375**  
**PORT O'CONNOR, TX 77982**

Pursuant to notice duly posted on October 15, 2016, a **REGULAR** meeting of the Port O'Connor Improvement District was called to order on Friday, November 18, 2016 at 12:00 p.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

**CALL TO ORDER**

President Leon Brown called the meeting to order and established that a quorum was present and welcomed everyone.

**DIRECTORS PRESENT:** Allen Junek, Joe Newsome, Leon Brown, Nathan O'Neill and Marshall Bradford

**DIRECTORS ABSENT:** Bryan Redding

**ALSO PRESENT:** Joe Goodman, US Water Project Manager  
Kim Stafford, US Water Personnel  
Lee Keeling, Walker Keeling LLP  
Jody Weaver, G&W Engineers  
Gene Chisum, US Water Utility Group

**MEMBERS OF THE PUBLIC PRESENT:**

Bobby Raybon, Susan Raybon, Marilyn Miller, Donna Thomas, Dennis Thomas, Joyce Jordan and Jenny O'Neill

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

1. Minutes of Regular Meeting October 13, 2016

**MOTION:** Marshall Bradford

**SECOND:** Leon Brown

To accept the minutes from the October 13, 2016 regular meeting.

Motion approved: 4-0

2. Minutes of Special Meeting October 17, 2016

**MOTION:** Marshall Bradford

**SECOND:** Leon Brown

To accept the minutes from the October 17, 2016 special meeting.

Motion approved: 4-0

3. Minutes of Special Meeting October 21, 2016

**MOTION:** Marshall Bradford

**SECOND:** Leon Brown

To accept the minutes from the October 21, 2016 special meeting.

Motion approved: 4-0

4. Minutes of Special Meeting October 25, 2016

**MOTION:** Joe Newsome

**SECOND:** Allen Juneke

To accept the minutes from the October 25, 2016 special meeting.

Motion approved: 3-0, Marshall Bradford abstained

**APPROVAL OF PAYABLES:**

**PORT O'CONNOR IMPROVEMENT DISTRICT**

**MOTION:** Joe Newsome

**SECOND:** Leon Brown

To approve payables for Port O'Connor Improvement District.

Motion Approved: 4-0

**DEFINED AREA #1**

**MOTION:** Leon Brown

**SECOND:** Marshall

To approve payables for Defined Area #1.

Motion Approved: 4-0

**REIMBURSE LASALLE FOR CREDIT CARD PAYMENTS**

**MOTION:** Joe Newsome

**SECOND:** Leon Brown

To approve reimbursement for LaSalle credit card payments.

Motion Approved: 4-0

**REPORTS AND RELATED ITEMS FOR CONSIDERATION**

**DISTRICT STATUS:**

Joe Goodman presented the US Water District Status Report. There was discussion of purchasing new Stainless Steel Bar Screens, Internal Breathers, and customer refunds.

Purchase of stainless steel Bar Screens not to exceed \$1500

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To approve the purchase of stainless steel Bar Screens not to exceed \$1500.  
Motion Approved: 4-0

Mark Rogers sewer credit

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To approve a credit back for four years to Mark Rogers for sewer charges that was charged to him. He did not get sewer connected until November 3, 2016.

Motion Approved: 4-0

Linda Goodwin line extension credit

**MOTION:** Marshall Bradford

**SECOND:** Joe Newsome

To approve a credit for Linda Goodwin for \$377.76 for the line extension that was paid for but not needed, the line was already there.

Motion Approved: 4-0

Internal Breathers

**MOTION:** Joe Newsome

**SECOND:** Leon Brown

To approve purchase of 20 Internal Breathers not to exceed \$1500.

Motion Approved: 4-0

#### **REPORT OF G&W ENGINEERS**

Jody Weaver presented the District's Engineer's report.

#### **ITEMS FOR CONSIDERATION**

1. 2016 Directors Election, including:
  - a. adopt Order Canvassing Returns and Declaring Results of Directors Election;

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To adopt Order Canvassing Returns and Declaring Results of Directors Election;

Motion Approved: 4-0

- b. approve and distribute Certificates of Election;

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To approve and distribute Certificates of Election;  
Election;  
Motion Approved: 4-0

c. approve Directors' Sworn Statements, Bonds and Oaths of Office; and

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To approve Directors' Sworn Statements, Bonds and Oaths of Office  
Motion Approved: 4-0

d. authorize Mandatory Recount Petition from District.

**MOTION:** Marshall Bradford

**SECOND:** Nathan O'Neill

To authorize Mandatory Recount Petition from District.  
Motion Approved: 5-0

**MOTION:** Allen Juneke

**SECOND:** Joe Newsome

Recount to be held on Sunday, November 20, 2016 and the run-off election on  
Saturday, Dec 10, 2016. Both candidates were asked and agreed.  
Motion Approved: 5-0

## 2. Reorganize Board

**MOTION:** Joe Newsome

**SECOND:** Allen Juneke

To vote Nathan O'Neill President of the Board

Motion Failed: 2-3 For: Joe Newsome and Allen Juneke

Against: Leon Brown, Marshall Bradford and Nathan O'Neill

**MOTION:** Marshall Bradford

**SECOND:** Nathan O'Neill

To vote Leon Brown President of the Board

Motion Approved: 3-2 For: Leon Brown, Marshall Bradford and Nathan O'Neill

Against: Joe Newsome and Allen Juneke

**MOTION:** Leon Brown

**SECOND:** Nathan O'Neill

To vote Marshall Bradford Vice President of the Board

Motion Approved: 3-2 For: Leon Brown, Marshall Bradford and Nathan O'Neill  
Against: Joe Newsome and Allen Juneke

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To vote Nathan O'Neill Secretary of the Board

Motion Approved: 5-0 For: Leon Brown, Marshall Bradford and Nathan O'Neill

Against: Joe Newsome and Allen Juneke

Leon took over meeting in his capacity as President

3. Authorize filing of District Registration Form with Texas Commission on Environmental Quality.

**MOTION:** Marshall Bradford

**SECOND:** Nathan O'Neill

To authorize filing of District Registration Form with Texas Commission on Environmental Quality.

Motion Approved: 5-0

4. Open Meetings Act and Public Information Act Training Requirements for new Director.

Discussed that Nathan will be given the link for this training.

5. Conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code, including review of disclosure forms adopted by the Texas Ethics Commission and List of Local Government Officers.

Nathan was given this form to fill out.

6. 2016 Runoff Election to resolve a Tie Vote, including:
  - a. adopt Order Calling Election;
  - b. authorize Notice of Election;
  - c. authorize Writ of Election; and
  - d. conduct ballot drawing to determine ballot position.

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To adopt Order Calling Election; Notice of Election; and Writ of Election.

Motion Approved: 5-0

Conducted ballot drawing to determine ballot position and candidates were notified of their position on the ballot.

- 1 - Joyce Jordan
- 2 - Allen Junek

7. Pay Request No. 3 from Lester Contracting for the TWDB project NO. 21750

**MOTION:** Marshall Bradford

**SECOND:** Allen Junek

To authorize pay Request No. 3 from Lester Contracting for the TWDB project NO. 21750 for \$79,665.30.

Motion Approved: 5-0

8. G&W's professional service agreement for the TWDB project no. 21750 to include more construction observation/inspection.

**MOTION:** Marshall Bradford

**SECOND:** Allen Junek

To table G&W's professional service agreement for the TWDB project no. 21750 to include more construction observation/inspection

Motion Approved: 5-0

9. Board discussion on Imagination Monkey and their future role as a representative of the District.

**MOTION:** Leon Brown

**SECOND:** Joe Newsome

To table Board discussion on Imagination Monkey and their future role as a representative of the District.

Motion Approved: 4-0: Abstained: Marshall Bradford

10. Board discussion on Robert Johnson and his future involvement with the District.

**MOTION:** Leon Brown

**SECOND:** Joe Newsome

To table Board discussion on Robert Johnson and his future involvement with the District.

Motion Approved: 4-0: Abstained: Marshall Bradford

11. Board discussion on possible changes needed for the Directors Code of Conduct

**MOTION:** Leon Brown

**SECOND:** Joe Newsome

To table Board discussion on possible changes needed for the Directors Code of Conduct.

Motion Approved: 4-0: Abstained: Marshall Bradford

12. Board discussion on the appointment of a new Public Information Officer.

**MOTION:** Leon Brown

**SECOND:** Joe Newsome

To table Board discussion on the appointment of a new Public Information Officer.

Motion Approved: 4-0; Abstained: Marshall Bradford

13. Board discussion on reducing water and sewer rates to our local churches by 50 percent.

**MOTION:** Leon Brown

**SECOND:** Joe Newsome

To table Board discussion on reducing water and sewer rates to our local churches by 50 percent.

Motion Approved: 4-0; Abstained: Marshall Bradford

15. Board discussion on Feldman & Feldman and what their future involvement with the District.

**MOTION:** Leon Brown

**SECOND:** Joe Newsome

To table Board discussion on Feldman & Feldman and what their future involvement with the District.

Motion Approved: 4-0; Abstained: Marshall Bradford

16. Board discussion on the possible need to hold a District Work Shop.

**MOTION:** Joe Newsome

**SECOND:** Allen Junek

Discussed to postpone regular meeting to Thursday, December 15, 2016. To Canvas the Election at 1pm, follow with a workshop and then have regular meeting.

Motion Approved: 5-0

Twenty second amendment to Interlocal Agreement with LaSalle WCID 1A and consideration of increasing the allocation of water to LaSalle under the agreement.

**MOTION:** Leon Brown

**SECOND:** Marshall Bradford

To table Twenty second amendment to Interlocal Agreement with LaSalle WCID 1A and consideration of increasing the allocation of water to LaSalle under the agreement.

Motion Approved: 5-0

**EXECUTIVE SESSION.**

3:00 – 3:06

**ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

**ADJOURNMENT**

**MOTION:** Joe Newsome

**SECOND:** Marshall Bradford

To adjourn the meeting.

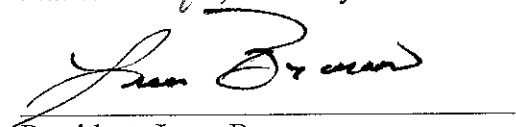
Motion Approved:

The meeting adjourned at 3:11 p.m.

Minutes APPROVED by the Board of Directors on the 15 day of December, 2016.

ATTEST:

  
Nathan O'Neill, Secretary

  
President, Leon Brown