



**Port O'Connor Improvement District  
P.O. Box 375  
Port O'Connor, Texas 77982  
Minutes  
Regular Meeting of Board of Directors**

The Board of Directors of the Port O'Connor Improvement District held a Regular meeting on **Friday, November 22, 2019 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

**A. CALL TO ORDER**

**President of the Board Erny McDonough announced a quorum at 1 pm.  
Directors Present: Maria Denney, Danny McGuire, and Erny McDonough  
Directors Absent: David Randolph, Mike Clifton  
Others Present: Oscar Pena, John Mercer, Philip Givens, Donna Grafe-Tucker  
Kim Stafford, Evangelina Trevino**

**B. PUBLIC COMMENT WELCOME**

**C. ITEMS FOR CONSIDERATION**

1. Consideration of the Preliminary and Final Plat of West Monroe Addition No. 2  
**Motion to: Approve Preliminary and Final Plat of West Monroe Addition No. 2**  
**First: Danny McGuire**  
**Second: Maria Denney**  
**Vote 3-0**
2. Consideration of the Preliminary and Final Plat of Pueblo Pesquero  
**Motion to: Approve Preliminary and Final Plat of Pueblo Pesquero**  
**First: Danny McGuire**  
**Second: Marie Denney**  
**Vote 3-0**
3. Well sites for future water supply project and any easements and lease property necessary for sites  
**No Action**
4. TWDB application for future water supply project  
**No Action**
5. Building expansion

**Motion to: Authorize District Manager to look into insurance, do an inspection of building and explore options for potential future building.**

**First: Danny McGuire**

**Second: Maria Denny**

**Vote 3-0**

6. uRead- AVR software

**Tabled**

7. Customer at 1838 W. Maple requesting assistance with water leak

**Motion to: Approve a 50% assistance in water leak for water usage above normal usage**

**First: Danny McGuire**

**Second: Maria Denney**

**Vote 3-0**

8. Customer at 2135 W. Maple requesting assistance with water leak

**Motion to Approve a 50% assistance in water leak for water usage above normal usage**

**First: Danny McGuire**

**Second: Maria Denney**

**Vote 3-0**

9. Customer at 396 N. Byers requesting assistance with water leak

**No action**

10. Authorize obtaining title policy on the ground lease for the Cordele well site

**Motion to: Authorize District's Attorney to obtain title policy on the ground lease for the Cordele well site**

**First: Danny McGuire**

**Second: Maria Denney**

**Vote 3-0**

11. Pursuing the implementation of a retirement plan for the district employees

**Tabled**

12. Consider implementing a deposit for the use of fire hydrant meter

**Motion to implement a \$600 deposit for the use of fire hydrant meter**

**First: Danny McGuire**

**Second: Maria Denney**

**Vote 3-0**

13. Consider request to add 1 part time positions

**Motion to: Add 1 part-time position for District operations.**

**First: Danny McGuire**

**Second: Maria Denney**

**Vote 3-0**

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

## **1. APPROVAL OF MINUTES**

- A. October 15, 2019 Regular meeting Minutes
- B. November 7, 2019 Special meeting Minutes

**Motion to approve October 15<sup>th</sup> 2019 Minutes and November 7, 2019 Minutes**

**First: Danny McGuire**

**Second: Maria Denney**

**Vote 3-0**

## **2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Municipal Accounts & Consulting, LP, Bookkeeper Report.

**Motion to approve the Port O'Connor Improvement District – Municipal Accounts & Consulting, LP, Bookkeeper Report and payables.**

**First: Danny McGuire**

**Second: Maria Denney**

**Vote 3-0**

## **3. Report of General Manager, Philip Givens**

**Discussion of a 5-year plan, and to schedule a workshop at the beginning of the year  
To address.**

## **4. Report of District Manager**

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Approval of repairs and/or inventory
- E. Raises for Classes
- E. Approved raises as recommended by District manager**

## **5. Report of District Engineer**

- A. TWDB Project 21750 Update
- B. Status of TCEQ Bond Projects.
- C. Status of TWDB Bond Projects.
- D. Update on Marina del Mar.
- E. Pay Request #23 From Lester Contracting be approved
- F. Permit renewal fee in the amount of \$350.00 to be approved
- E and F were in payables which were approved.**

## **E. \*\*\*EXECUTIVE SESSION\*\*\***

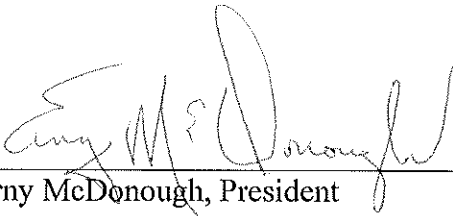
The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney  
Texas Government Code Ann. § 551.072: Real Property  
Texas Government Code Ann. § 551.074: Personnel Matter

- F. ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

- G. ADJOURN 3:29 pm**

Respectfully submitted,

  
Erny McDonough, President

  
Maria Denney, Secretary

Signed this 10<sup>th</sup> day of December, 2019.

These minutes were approved on December 10<sup>th</sup>, 2019.