



The Board of Directors of the Port O'Connor Improvement District held a Regular Board Meeting on **Thursday, October 8, 2020 at 1:00 p.m.**, immediately after the conclusion of the public hearing for the District's proposed tax rates, at the District Office, 39 Denman Drive, Port O'Connor, Texas.

**A. CALL TO ORDER**

President Erny McDonough called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

**DIRECTORS PRESENT:** Danny McGuire, Mike Clifton, Erny McDonough, Maria Denney and David Randolph

**DIRECTORS ABSENT:** None

**ALSO PRESENT:** Oscar Pena, Kim Stafford, Philip Givens (Superior Management), Donna Grafe-Tucker (Walker Keeling LLC), John Mercer (Mercer Construction), Cody Holt and Clint Beard

**MEMBERS OF THE PUBLIC PRESENT:** Ed Hall, John "Red" Childers, Tim Applewhite (McCall Gibson Swedlund Barfoot PLLC – On Phone) and Justin Zimmer (AirVac – On phone)

**B. PUBLIC COMMENT WELCOME**

**C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. McCall Gibson engagement agreement for annual audit

**Motion:** Danny McGuire

**Second:** Mike Clifton

To approve an engagement agreement with McCall Gibson for the annual audit.

Motion Approved: 5-0

2. 2020 Directors Election/Elección de directores 2020

Discussion of next meeting being November 17<sup>th</sup> at 1pm so we can Canvas the Votes at the same time. No Action

3. Waste Management Contract for District Dumpster

Discussion; No Action

4. LaSalle Water Reconciliation and Annual True up Table

5. Agreement for independent audit review Table

6. RO Drainage Easement

Discussion; No Action

7. Purchase of AVR MBA Program

Discussion; No Action

8. Purchase of real property for well site

Discussion; No Action

9. Proposed sewer line design for Salt Water Haven sub division

Discussion with Justin Zimmer from Air Vac on the phone

10. Construction plans for La Vida Facil sub division

**Motion:** Danny McGuire

**Second:** Maria Denney

To approve the construction plans for La Vida Facil sub division

Motion Approved: 5-0

11. Construction Plans for West Bank sub division

**Motion:** Danny McGuire

**Second:** David Randolph

To approve construction plans for West Bank

Motion Approved: 5-0

12. Consider & approve change order for Reddico Construction sewer project

The Board went into Executive Session at 2:17 p.m. under Tex. Gov. Code Section 551.074 and returned to regular session at 2:33 p.m.

**Motion:** Danny McGuire

**Second:** Mike Clifton

To approve the District Engineer recommendation of change order of Reddico Construction Company, Subject to district engineer and District Manager's approval.

Motion Approved: 5-0

13. Review & approve District Engineer contract amendment for Denman Rd elevated storage tank  
Table

14. Review & approve District Engineer contract amendment for rehab of 16<sup>th</sup> St elevated storage tank  
Table

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

## **1. APPROVAL OF MINUTES**

- A. September 10, 2020 Regular Board Meeting Minutes
- B. September 21, 2020 Special Board Meeting Minutes  
**Motion:** Danny McGuire  
**Second:** Maria Denney  
To approve September 10, 2020 Regular Board Minutes and September 21, 2020 Special Board Minutes  
Motion Approved: 5-0

## **2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Municipal Accounts & Consulting, LP, Bookkeeper Report  
**Motion:** Danny McGuire  
**Second:** Mike Clifton  
To approve payables.  
Motion Approved: 5-0
- B. Pay request #3 -POCID Vacuum Sewer System Improvements  
**Motion:** Danny McGuire  
**Second:** Mike Clifton  
To approve pay request #3 – POCID VACUUM Sewer System Improvements.  
Motion Approved: 5-0

## **3. Report of General Manager, Phillip Givens**

- A. TWDB Application
  - a. FMT Capacity Assessment
  - b. Water Conservation Plan
  - c. Connections & Population Data
  - d. RFI #3: TWDB
  - e. RFI #1: TWDB
  - f. RFI #2: TWDB
- B. Strategic Management Plan
  - a. Infrastructure Stability (Asset Management Plan)
  - b. Stakeholder Support (Communications Plan)
  - c. Operational Resiliency (AWIA 2018)
  - d. Leadership & Staff Development
- C. Operating Policies
- D. AVR MBA Program
- E. District Master Plan
- F. Invoice Review
- G. Tax Collection Reports

## **4. Report of District Manager, Oscar Pena**

- A. District Status
- B. Work in Progress



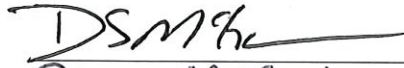
- C. Water Production Report
- D. Administrative
- E. Purchases


**5. Report of District Engineer, John Mercer**

- A. TWDB Project 21750 Update
- B. Status of TCEQ Bond Projects.
- C. Status of TWDB Bond Projects.

**The meeting adjourned at 3:21 p.m.**

Respectfully submitted,

  
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Danny McGuire, President

  
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Nathan O'Neill, Secretary

Signed this 16<sup>th</sup> day of November, 2020.

These minutes were approved on November 16, 2020.

**CERTIFIED AGENDA**  
An Executive Session of the  
Board of Directors  
PORT O'CONNOR IMPROVEMENT DISTRICT  
Date of Meeting: October 8, 2020

1. The Board of Directors convened an open Board of Directors meeting at 1 p.m.
2. The Board of Directors, pursuant to an announcement made by the Presiding Officer, then convened into Executive Session, closed to the public, at 2:17 p.m.
3. Those present in the executive session were (*circle those present*):

Board Member: Erny McDonough, President  
Board Member: David Randolph, Vice President  
Board Member: Maria Denney, Secretary  
Board Member: Danny McGuire, Director  
Board Member: Mike Clifton, Director  
Others: (*list by name and position*):

4. The executive session included the following agenda items: (*attach agenda*)

# 12 Consider & Approve change order for Reddico  
Construction Sewer project

# \_\_\_\_\_

# \_\_\_\_\_

5. The executive session was pursuant to Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076, (Deliberations about Security Devices), and 551.086 (Economic Development) (*circle one or more*).
6. The Presiding Officer announced the end of the executive session at 2:33 p.m., and the Board of Directors reconvened in open session at that time.
7. No further action was taken by the Board of Directors.

**CERTIFICATION**

I hereby certify that this Agenda of an Executive Session of the Board of Directors of Port O'Connor Improvement District is a true and correct record of the proceedings pursuant to Tex. Gov't Code § 551.103.

Witness my hand this the 16 day of November, 2020.

Presiding Officer

By: DS McGuire  
Printed Name: DS McGuire  
Title: PRESIDENT