# Port O’Connor Improvement District

**P.O. Box 375**

**Port O’Connor, Texas 77982**

## MEETING NOTICE AND AGENDA

**Special Meeting of Board of Directors**

POSTING DATE: September 5, 2017

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O’Connor Improvement District will hold a Special meeting on Friday, September 8, 2017, at 1:00 p.m. at the District Office, 39 Denman Drive, Port O’Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

A. CALL TO ORDER

 1. Quorum Call

1. Citizens Welcome

B. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

 1. APPROVAL OF MINUTES

 (a) Minutes of Regular Meeting June 22 2017

 (b) Minutes of Regular Meeting July 20, 2017

 (c) Minutes of Special Meeting August 2, 2017

 (d) Minutes of Special Meeting August 9, 2017

 2. APPROVAL OF PAYABLES

 (a) Port O’Connor Improvement District

 (b) Defined Area No. 1

 (c) Reimburse LaSalle for credit cards payments

 3. OTHER CONSENT ITEMS

 (a) Amend Texas record retention management Order board recommendation to remove Kim Stafford and replace with Callie Stafford

 (b) Proposed preliminary and final plats of Caracol Re-subdivision No.1 prepared by Urban Surveying Inc.

 (c) Proposed preliminary and final plats of Flamingo Bay Hideaway subdivision prepared by Urban Surveying.

 (d) Proposed preliminary and final plats of Port O’Connor out-lots, out lot 6 of outblock and outlot 8 of outblock 10 re-subdivision No.1

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED: \*

 1. Report of US Water District Project Manager

 A.) District Status

 B.) Work in Progress

 C.) Water Production Report

 D.) Wastewater Treatment Plant Summary

 E.) Approval of repairs and/or inventory

2. Report of Engineers

 A.) Water Supply Status

 B.) Wastewater System Status

 C.) Other project status updates

D. CONSIDER AND TAKE APPROPRIATE ACTION ON THE FOLLOWING:

* + - 1. Discuss and adopt proposed POCID and POCID Defined Area No. 1 budgets for 2017/2018 fiscal year and authorize sending to wholesale customers for review and comment on parts of budget applicable to their services
			2. Discussand adopt proposed 2017 tax rates and debt service tax rates for POCID and POCID Defined Area No. 1, set tax rate public hearing date, and authorize notice of public hearing regarding adoption of tax rates.
			3. Review certified vacuum tank inspections quote and recommend company to perform inspection.
			4. Review proposals for road paving at Port O’ Connor Improvement District office and plant and authorize the president to execute a purchase order with the board approved proposal.
			5. Review proposals front door lock and authorize the President to execute a purchase or with the board approved proposal.
			6. Review proposal for security camera bids and authorize the President to execute a purchase order with the board approved proposal.

E. RULES, REGULATIONS AND POLICY STATEMENTS \*\*

Review and discuss revisions and updates to existing Rules and Regulations, including, but not limited to Customer Service Agreement and Application Packet and Section 6.4 of rules regarding easements required as a condition of service.

F. EXECUTIVE SESSION \*\*\*

The Port O’Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

Consultation with General Counsel pursuant to Texas Government Code Section 551.071, Consultation with Attorney, on pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551 for the purpose of receiving legal advice concerning status of pending projects, including but not limited to:

1. August 18, 2017 Lester Contracting Inc. /Port O’Connor Improvement District Supplemental Response to Notice and Demands contained in July 21, 2017 POCID Correspondence.
2. Republic Contract for Waste Services

G. ACTION AS A RESULT OF EXECUTIVE SESSION

1. August 18, 2017 Lester Contracting Inc. /Port O’Connor Improvement District Supplemental Response to Notice and Demands contained in July 21, 2017 POCID Correspondence.
2. Republic Contract for Waste Services

H ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

I. ADJOURN

 \* The subject matter of the reports of the District’s Utility Manager and the District’s Engineer

 include discussion and deliberation with respect to any rule or regulation or item by the current or

 next proposed budget of the District, including- without limitations- any water or wastewater

 facility or improvement any plat, plan, requirement or construction detail; any contractor or

 employee; and contract; or any real or personal property interest of the District.

\*\* Rules, regulations or policy statements relating to or concerning any item appearing on this

 agenda may be discussed or deliberated under this item, in addition to any specifically listed

 rules and regulations.

 \*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law,

 regardless or whether that item is listed under “Executive Session” in this agenda, and regardless

 of any past or current practice of the District’s board. Executive sessions described generally

 herein may include consideration of any item otherwise listed on the agenda plus any subject

 specified in the executive session notice. Executive sessions may be held at 39 Denman Drive,

 Port O’Connor, Texas.